**JOB DESCRIPTION**

**JOB TITLE:** Head Coach (Senior Women), Wymondham Rugby Club (“the Club”)

**REPORTS TO:** Director of Rugby

**REPORTS:** Assistant Coach(es) (Women’s Rugby), Team Manager(s), Physio and S&C staff (Women’s Rugby)

**REOURCES CONTROLLED:** that part of the playing budget allocated to the Senior Women

**JOB PURPOSE:** In conjunction with the Director of Rugby (DOR), to develop and implement a coaching plan for WRFC Senior Women’s teams that enables players consistently to fulfil their potential and each team to achieve realistic targets as set and agreed by the Club Management in the Club’s Strategy.

**PRINCIPAL ACCOUNTABILITIES:**

1. In accordance with the Club’s Strategy to annually propose and agree a budget, staffing and resources plan for this section and to monitor this continuously to ensure there are no unforeseen unfavourable variances. This shall include ensuring all payments to the senior men’s coaches, phsyios and strength and conditioning support are appropriate managed and submitted to the DoR for approval.
2. To demonstrate leadership and drive a culture that pursues high performance with enjoyment from the players and support staff as demonstrated by seasonal results.
3. In agreement with the DOR, to implement the Club’s Strategy in all areas of coaching and technical support, focusing on continuous improvement of both the players and the senior women’s teams.
4. Plan and deliver the season’s training programme for this section, ensuring that sufficient, suitable assistant/specialist coaches are recruited, trained and developed in accordance with the agreed budget and resources plan.
5. Attend training sessions, matches, meetings and other Club events in accordance with the agreed contract and by agreement with the DOR.
6. Plan and prepare individual sessions and ensure that delivery, either personally or by others, is safe, professional and in accordance with Club and RFU rules and regulations.
7. Ensure that all training sessions are of the highest standard, focused & engaging and demonstrate a culture of continuous improvement while incorporating best practice.
8. Evaluate team and individual performance after all training sessions and matches, providing constructive feedback and identifying areas for improvement to players and coaches alike. This shall include analysis and learning points from Veo (if used).
9. Oversee senior girls’ transition (players and coaches) to provide a natural and seamless progression from youth to adult rugby.
10. Propose and agree with DOR, selection processes for this section ensuring they are fair, merit based and non-discriminatory.
11. Appoint team captains, vice-captains, team managers setting out and agreeing their duties, and ensuring that such duties are performed competently.
12. Take the lead in player recruitment including identifying key positional needs.
13. Ensure that all Club and RFU policies, processes and regulations are followed correctly and any serious incidents or hazardous occurrences are notified to in the first instance to the Club Chair.
14. Safeguard club equipment, ensuring that it is safe and in good order, and properly stored and accounted for after each session.
15. Build good working relationships with Club Management, supporters, sponsors, opponents and Match Officials, applying at all times the RFU Core Values (Teamwork, Respect, Enjoyment, Discipline & Sportsmanship).
16. Maintain and develop the Club's close links with County (Norfolk RFU) and CB (Eastern Counties Rugby Union) and RFU Training and Development staff.
17. Specifically for the Senior Women’s section ensure:
	1. working closely with the Club’s CSO all legal and policy requirements are complied with;
	2. appropriate physio, strength and condition and first aid support is provided;
	3. exemplary behaviour of Senior Women’s players and coaches in accordance with the RFU’s Code of Conduct;
	4. kit (Club shirts) and equipment needs are communicated to DoR in advance of each season;
	5. annual review of the Route Map for Senior women’s rugby;
	6. compliance with the Players’ Agreement;
	7. ensuring engagement between players and main and associate sponsors following home league games;
	8. annual awards.